2016 SRFB Grant Round Timeline

Italics indicate temp dates. Final dates depend on site visit schedule and RCO's official 2016 timeline (not yet published)

Task Description	2016 Dates	Notes/Details	Project Sponsor	TAG – required for voting
Project Solicitation RFP Distributed	January 4	- RFP and grant round information distributed. - Grant info to be posted to the Island County Salmon Recovery Program website.		
Pre-Applications Due in PRISM	March 15	- Sponsors work with LE Coordinator to submit into HWS & PRISM. - See requirements in Manual 18 and WRIA 6 Sponsor Procedural Manual. http://www.rco.wa.gov/documents/manuals&forms/Manual_18.pdf. Notify LE Coordinator of **Early Action** Projects	Deadline	
Ranking Criteria/Procedures review	March 16	-TAG reviews ranking criteria prior to site visits and ranking meeting, to ensure common understanding how criteria applies to this year's projects.		Required
Site Visits	*April 4-8*	- SRFB review panel, RCO staff, and local reviewers (TAG and WRAC members). - Sponsors must meet reviewers to review eligible proposal and site conditions.	Required	Required
Local Reviewers Draft Comments	April 20	- Local reviewers convene to review and draft consistent comments for each proposal based on pre-proposal details and site visit (TAG mtg)		
Local and SRFB Review Panel Comments Distributed to Sponsors	*April 25*	- Provided by SRFB Review Panel and local review team. Sponsors should consider comments and update proposals as possible. - Comments will be distributed to sponsors earlier if possible.		
Proposal Presentations To WRAC Project Proposal Open House	May 5	- Sponsors attend WRAC meeting and present draft proposal. - Following the WRAC meeting, an open house will be held to provide an opportunity for the public to discuss proposals directly with sponsors. -Sponsors may include proposed changes based on site visit comment feedback.	Required	
Pre-Scores due to LEC	May 13	-TAG members pre-score the projects. Send to the LEC. -TAG members that are also sponsors may participate in pre-scoring of all projects. -Sponsors self-scores are due (Appendix G).	Deadline	Required
Project pre-scoring review and discussion	May 18	-TAG and WRAC members discuss the pre-scoring results. -TAG members that are also sponsors may participate in the discussion.		Required

Final Applications Due	June 1	- Sponsors complete all proposal requirements consistent with Manual 18 and WRIA 6 requirements (Sponsors should review Procedural Manual and discuss with lead entity staff). - Sponsor must notify lead entity coordinator that application complete.	Deadline	
LEC compiles summary & distributes to TAG	June 3	- LEC will summarize changes between the pre-applications and final applications. These will be distributed to TAG for scoring.		
TAG scores Due to LEC	June 8	- Due to LEC by COB. - Sponsors do not participate in final scoring.		Required
Lead Entity Coordinator Reviews and Distributes proposal Materials	June 10	- Draft evaluation of eligibility based on Feasibility Criteria (SRP Appendix G) - Clarification of eligibility if needed by Coordinator - Materials for each proposal provided to local reviewers (TAG, WRAC, and staff)		
Salmon TAG scores proposals	June 15	- TAG members score proposals using WRIA 6 Scoring Criteria. - Sponsors do not attend. - WRAC members are invited to attend.		Required
WRAC – Review, Scoring, Ranking and Approval of Project List	July 7	- WRAC is presented with a list of projects and their technical scores, along with summarized considerations to aid the WRAC in their scoring of the socio-economic criteria not scored by TAG - WRAC finalizes prioritized project list for submittal and consideration by the SRFB. - IT IS HIGHLY RECOMMENDED that project sponsors attend WRAC meeting to answer questions. If questions that arise at this meeting and sponsors are not present to clarify or answer, the project's ranking may be affected.	Recommended	
SRFB Review Panel	July 14	-Final comment forms to sponsors and LE		
Project list submitted to region (LE DEADLINE)	August 1	- Lead Entity Coordinator submits items to region (Puget Sound Partnership). Includes prioritized habitat list and other items required by Manual 18. Final Early Action Projects by August 1, Draft SRFB list, 2017-2019 PSAR and Large Capital list Aug 1		
Sponsor responses "conditioned" or "POC" projects due	*October 11*	- Sponsors with projects that are "conditioned" or identified as a "Project of Concern" should provide a final response to review panel comments in PRISM. If no response to comments is, RCO staff will assume the project has been withdrawn for funding .	Deadline	
SRFB **Early Action** Allocation decision	Sept 15	-SRFB decision for Early Action Project funding		
Presentations to SRFB review panel (as req'd)	*October 24-26*	- Sponsors need to coordinate with lead entity staff to provide response or present to review panel as required. Sponsor is required to attend as needed.		
SRFB allocation decision	December 7	- SRFB decision for project funding allocation.		